



Lab Staff: Covid-19 Protocol

Hours: Monday through Saturday from 12pm to 8pm.

Social Distancing: Lab staff should be mindful of practicing social distancing (6 feet) as they assist students and instructors in labs/studios.

Usage: Studio usage is for class projects only. When booking studio time, students will be asked which class/project they are working on. Lab staff should report concerns about usage to Lab Manager, Matt Koehne or Lab Supervisor Paul Znaskco.

Supplies: Instructors will check in with the lab office prior to studio use. They will secure gloves/ for each class/student and disinfecting supplies for the studio/lab. Students will receive gloves from the lab staff if they are the ones checking out the studios/equipment. Lab staff, faculty and students should use hand sanitizer prior to entering studios/labs and when leaving the space.

Equipment: Only one lab staff member can be in the lab office at a time. They should clean equipment as soon as it is returned to the lab office. *(Do not spray equipment directly, but instead spray disinfectant on a paper towel and wipe surface).*

Studios: Even though students/faculty are being asked to wipe down surfaces at the end of their studio use, lab staff will support these efforts by doing another sweep of cleaning prior to the next group entering the lab/studio. This includes disinfecting common areas/surfaces. Consoles should be carefully cleaned with disinfecting wipes at the end of the day. After-use disinfecting includes but is not limited to:

- Arms of chairs
- Door nobs
- Light switches
- Console arm rests
- Master section and/or knobs
- Studio Racks
- Keyboard and mouse
- Any other areas of use